

**CALVERT COMMUNITY DEVELOPMENT**  
**SPECIAL CALLED MEETING**  
**AGENDA**

THE CALVERT COMMUNITY DEVELOPMENT CORPORATION  
WILL MEET IN THE CITY'S FIRE STATION MONDAY, November 17,  
2003, AT 5:00 PM.

1. Call Meeting to Order
2. Roll Call
3. Invocation – Pledge
4. Discuss / Act on Accounts Payable and Financial Report
5. Citizens Forum
6. Discuss / Act to appoint Secretary
7. Discuss / Act to establish the second Monday of each month at 4:00 P.M. as regular meeting time
8. Discuss / Act on having three signatures on signature card as well as requiring three signatures on each check
9. Discuss / Act on changes to signature cards to enable President, Secretary (and designated third person) to sign checks for approved expenditures
10. Discuss / Act to approve the City Attorney to prepare indemnity papers for all Directors, Officers, Corporation Employees, City Council members, City Employees
11. Discuss / Act on official name change from *Community* to *Economic*
12. Discuss / Act to correct all typos and false references to Franklin, etc., in Bylaws and Articles of Incorporation so newly corrected versions can be posted on City of Calvert Web Site and hard copies issued to all Directors, Officers and City Council members (See Proposed Changes/Amendments to Bylaws, Addendum #1)
13. Discuss / Act on Liability insurance issue ASAP
14. Discuss / Act to form committee to prepare a budget for balance of 2003-2004 fiscal Year
15. Discuss / Act on property acquisition (Division 28, Block C, 2.5 acres)
16. Discuss / Act to form committee to establish “Project” to include Railroad Street repaving
17. Discuss / Act on seeking City Council approval to hire city employees from time to time as needed
18. Discuss / Act on reimbursement to City for expenses by contracting with the City for services of Attorney, Secretary, office space and phone, and other services not included

Mike  
Hensarling

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**AGENDA, Continued**

19. Discuss / Act to establish a committee to act as liaison for pursuing potential retail/business/commerce /industry prospects and EDC grant potentials (Rosebud)
20. Discuss / Act to allow recordings in place of written minutes at all EDC **committee** meetings
21. Discuss / Act to decide which terms should be 1 year and which should be 2 year.
22. Adjourn

Posted November 14, 2003, at 4:00 PM

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Dennis Joyce, President

## **Addendum # 1**

### **Proposed Amendments and Changes to BYLAWS**

All candidates for President must have successfully completed Economic Development training course and have a Certificate of Completion.

#### **BYLAWS**

**Change the word “Community: to “Economic”**

**Article II, Section 3**

Change Annual Meeting from the 1<sup>st</sup> Monday in June at 6:00 P.M. to the 2<sup>nd</sup> Monday in June at 4:00 P.M.

**Article II, Section 6**

Add Allow recorded minutes in lieu of hand-written minutes for Committee Meetings

**Article III, Section 1**

Define “year” to mean Fiscal Year (July 1-June 30)

**Article IV, Section 5**

Exclude Library Department from Paragraph one (Due to change in state law on Sept. 1, 2003)

Change March 1<sup>st</sup> to March’s City Council meeting